



Atlantic County Improvement Authority

600 Aviation Research Boulevard · Egg Harbor Township, NJ 08234

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Timothy D. Edmunds, P.E.

Executive Director

MINUTES OF THE BOARD MEETING

Thursday, May 14, 2026

THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY

600 Aviation Research Blvd

Egg Harbor Township, NJ 08234

In accordance with the provisions of the Open Public Meetings Act (N.J.S.A. 10:4-10), the Regular Board Meeting of the Atlantic County Improvement Authority Board of Commissioners was called to order by Treasurer, Joseph J. Giraldo at 4:01 p.m. The Board of Commissioners held their public meetings as designated below both in-person and via Teams conference on May 14, 2026, in the Thunder Room of Building 3, National Aerospace Research & Technology Park, 600 Aviation Research Boulevard, Egg Harbor Township, New Jersey.

Teams Meeting Time:

May 14, 2026, 04:00 PM Eastern Time

Meeting ID: 256 982 513 374 2

Passcode: r2w9NX2K

COMMISSIONERS PARTICIPATING IN THE MEETING

Roy Foster, Chairperson, joined the meeting at 4:16 p.m.; Edwin G. Blake, Secretary; Joseph J. Giraldo, Treasurer; Don Guardian, Commissioner; Robert Gross, Commissioner; and India Still, Commissioner.

Robert J. Tarby, Sr, Vice Chairperson; Rev. Milton Hendricks, Assistant Secretary; and Wendy Barlett, Commissioner, were unable to attend.

STAFF PARTICIPATING IN THE MEETING

Timothy D. Edmunds, Executive Director; Jessica Wheeley, Comptroller; Edward Perkins, Director of Projects; Bob McGuigan, Director of Community Development; and Jessica Parada, Financial Specialist.

OTHERS IN ATTENDANCE

Randolph C. Lafferty, Esquire, General Counsel to ACIA Counsel; Bonnie Lindaw, Atlantic County Treasurer, and Arthur Murray, Atlantic County Counsel.

I. OPENING STATEMENT AND ROLL CALL

Mr. Giraldo read the Notice of Public Meeting, and the roll was called.

II. MINUTES

A. Minutes of the April 9th, 2026, Board Meeting

Attachment #1

The Board was asked to approve the Minutes of the April 9th, 2026, Regular Board Meeting as presented or as corrected.

A motion was made by Mr. Gross and seconded by Mr. Blake to approve the Minutes of April 9th, 2026, Regular Board Meeting. By a roll-call vote of 4-0-2, the Minutes were approved.

III. FINANCIAL REPORT

A. **Financial Report from March 2026** Attachment #2

The Board was presented a preliminary Financial Report of March 2026 and was requested to approve by resolution, the expenditures contained therein.

A motion was made by Mr. Blake and seconded by Mr. Guardian to approve the expenditures contained therein. By a roll-call vote of 6-0-0, the Board agreed to approve the resolution.

IV. EXECUTIVE DIRECTOR'S REPORT

There were no contracts awarded under the public bidding threshold of \$17,500.

V. ADMINISTRATIVE

A. **Policies and Procedures Manual** Attachment #3

The Board was asked to approve changes to the Authority's Policies and Procedures Manual.

A motion was made by Mr. Blake and seconded by Ms. Still, to approve the resolution. By a roll-call vote of 6-0-0, the resolution was approved.

B. **Atlantic County Insurance Commission** Attachment #4

The Board was asked to approve a resolution authorizing the Executive Director to execute documents required to continue its participation in the Atlantic County Joint Insurance Commission for 2026 for an amount not-to-exceed \$129,220.36.

A motion was made by Mr. Blake and seconded by Mr. Gross, to approve the resolution. By a roll-call vote of 6-0-0, the resolution was approved.

C. **Comptroller Position** Attachment #5

The Board was asked to replace the currently occupied Comptroller position with the impending departure of Jessica Wheeley at the end of June and further to authorize filling the position with a qualified candidate

A motion was made by Mr. Blake and seconded by Ms. Still, to approve the resolution. By a roll-call vote of 6-0-0, the resolution was approved.

D. **Financial Supervisor** Attachment #6

The Board was asked to authorize the creation of a new job title, Financial Supervisor, and further authorize promoting Jessica Parada to the position.

A motion was made by Mr. Foster and seconded by Mr. Guardian to approve the resolution. By a roll-call vote of 7-0-0, the resolution was approved.

E. Agreement- Ford Scott Associates, LLC Single Audit Services Attachment #7

The Board will be asked to authorize the Executive Director to enter into a contract with Ford, Scott Associates, LLC, to provide Single Audit Services on an hourly bases for Atlantic County NJ Aerospace.

A motion was made by Mr. Guardian and seconded by Mr. Foster to approve the resolution. By a roll-call vote of 5-0-1, the resolution was approved.

- VI. **EXECUTIVE SESSION** – none
- VII. **OTHER BUSINESS** – none
- VIII. **OPEN SESSION** – none
- IX. **ADJOURNMENT** - A motion was made by Mr. Foster and seconded by Mr. Blake, to adjourn the meeting. By a unanimous vote, the meeting adjourned at 4:22 p.m.

Respectfully,



Edwin G. Blake
Secretary

